

Subject: [cfaes-all] Dean's Update
Date: Friday, October 30, 2020 at 2:00:39 PM Eastern Daylight Time
From: Cfaes-all on behalf of CFAES Office of the Vice President and Dean via Cfaes-all
To: Vest, Lora F. via Cfaes-all
Attachments: image001.png, image002.png, ATT00001.txt

CFAES Community,

In our college, we do not just celebrate excellence – we also celebrate persistence, service, dedication, and those who reach out to build not just solutions but relationships. A few examples to celebrate this week include:

- Ohio State Extension Faculty Eric Romich and Chris Zoller were awarded a \$400,000 grant from the USDA to study energy conservation of advanced livestock ventilation systems with real-time energy data. They will be working with Jordan Clark from FABE and individuals from the University of Kentucky on this project. [Learn more.](#)
- The Secret Arboretum, on our CFAES Wooster campus, was featured on Fox 8's "One Tank Trips". Jason Veil, our Secret Curator, educated viewers on the Arboretum, its connection to our college, plants in the Arboretum and its overall beauty. [Watch now.](#)
- Rafael Quijada Landaverde, a graduate associate and doctoral student in ACEL was named one of seven recipients of the Kirchner Food Fellowship. [Read more.](#)

I want to thank everyone in our CFAES community for your hard work, innovation, dedication, and persistence. The dividends we all receive from being part of the CFAES community go up with each achievement, each act of service, and each innovation.

I also want to acknowledge that many members of our community are continuing to feel stressed or isolated or are struggling to balance and manage everything. Let's keep reaching out to one another, and available resources for support:

- [Safe and Healthy Buckeyes: Mental Health and Wellness](#)
- Faculty and staff can use the [Human Resources Keep Well website](#), the [Chief Wellness Officer Health and Wellness page](#) and [Your Plan For Health](#).
- Students can use the [Counseling and Consultation Service](#) (CCS) and the [Buckeye Peer Access Line](#) (PAL), which operates Monday through Friday from 8 p.m. to midnight.
- CCS also provides guidance for [ways for faculty and staff to support students](#).
- The Ohio State: Wellness app is designed for students but offers tips and guidance useful for all members of our community. It is available for [Android](#) and [iOS](#) devices.

Take care of yourself and be intentional about how to handle your fatigue or stress <https://connect.uclahealth.org/2020/07/07/7-steps-to-reduce-pandemic-fatigue/>.

Finally, November 3 is election day, and we encourage everyone to vote. Information on voting options and where to vote can be found at: <https://www.ohiosos.gov/elections/voters/>. For additional election resources and support, click [here](#).

Be well.

Dean Cathann Kress

This Update Includes:

- Planning for the End of the Semester
- Reminder: "Our New CFAES DEI Leadership: A Conversation with the Dean"
- Reminder: "Open House with the Assistant Dean"

- New Employee Orientation and Common Start Dates Begin November 9th
- Reminder of Recruitment and Hiring Activities Key Dates and Deadlines
- Explore Doing University Business Differently
- Changes to CarmenZoom Settings
- Complimentary Flu Shots Available
- Update to Tuition Assistance Benefits
- Say ‘Go Bucks!’ with Buckeye syrup
- Apply to be Ohio State’s nominee for the Kellogg Community Engagement Scholarship Award
- Take advantage of complimentary wellness webinars
- Report Phishing to Help Secure University Data

Planning for the End of the Semester

To assist with academic planning for the end of the semester, Provost McPheron has clarified three issues that academic leaders have raised about campus activity after Thanksgiving.

- **Academic buildings will remain open after Thanksgiving.** While in-person instruction will end Nov. 25, academic buildings will remain open for the remainder of the semester.
- **Faculty may use classrooms for virtual teaching.** Faculty may continue to use classrooms and other academic spaces for virtual teaching after Thanksgiving. There should be no in-person instruction after Thanksgiving, but faculty may use these spaces to record or stream classes.
- **Student employees may continue to work on campus.** Student employees may continue to work on campus after Thanksgiving as needed. As they would during traditional campus breaks, managers can engage with student employees to determine their availability and interest for in-person work.

Reminder: “Our New CFAES DEI Leadership: A Conversation with the Dean”

“Our New CFAES DEI Leadership: A Conversation with the Dean” will be held on **November 2, 2020 from 3-4:00 PM**. This conversation is an opportunity to get acquainted (or reacquainted) with Dr. Lechman and learn what she’s looking forward to as she returns to CFAES. This session will be recorded for those who cannot attend but would like to view it at another time.

Reminder: “Open House with the Assistant Dean”

Dr. Kathy Lechman, new CFAES Assistant Dean and Director of Diversity, Equity and Inclusion will be hosting “Open House with the Assistant Dean” sessions. These sessions will be limited to 15 participants each to allow for conversation. Faculty, staff, and students who would like to engage with Dr. Lechman are encouraged to sign up for one of the open house sessions at: go.osu.edu/assistantdeanopenhouse. If there is demand, additional sessions may be added.

New Employee Orientation and Common Start Dates Begin November 9th

The University is launching New Employee Orientations for regular and term staff hires. This orientation will introduce new employees to being a Buckeye and set them up for success from their first day. Orientation will take place every other Monday morning starting Monday, November 9, 2020.

To support university staff orientations, Ohio State will implement common start dates for staff every other Monday, beginning Monday, November 9, 2020. While students and temporary staff are excluded from this new process, we will implement a similar process with the college HR team for consistency purposes. [Read more >>](#)

Reminder of Recruitment and Hiring Activities Key Dates and Deadlines

There are several key dates and deadlines in November that pertain to recruitment and hiring activities within the college. **All published deadlines are internal to our college** to ensure our HR team can meet the university deadlines and may differ from other colleges.

Friday, November 6 at 5:00pm	CFAES hiring request deadline
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Monday, November 9 at 5:00pm	Final deadline to submit requests to college HR team to post positions to the OSU Jobs website (https://jobsatosu.com)
Saturday, November 21	November 21 is the final posting date to the OSU Jobs website

All hires and position postings must have an approved Hiring Pause Exception.

Recruitment and hiring deadlines will be firm to support a successful transition to Workday. Feel free to reach out to your respective HR Consultant for planning assistance or questions. [Read more >>](#)

Explore Doing University Business Differently

The lab tenant is a Workday environment that you can access using your Ohio State credentials and experience Workday as yourself, with your security and data. Lab tenant login instructions can be found via this Box link: <https://osu.box.com/s/vkvmjs1busldfynktx52fbtqkqakv9t0>(link is external). [Learn more.](#)

Check your [BuckeyeLearn transcript](#) regularly for training you are expected to take to support your job duties when Workday goes live on January 3. Additional trainings can be found on the [Work Day Training Resource Main Page](#).

Changes to CarmenZoom Settings

In order to make better use of resources, ODEE has made a change to the default settings for Zoom cloud recordings. Going forward, only the speaker view will be recorded by default. If you require a gallery view recording, you will need to update the settings for your account. Also, the retention period for cloud recordings will be shortened later this month. More details will be provided as they become available. Learn more at the [IT@OSU website](#).

Complimentary Flu Shots Available

YP4H and the OSU Health Plan want you to stay healthy during this flu season. Faculty, staff, and their dependents (over 7 years of age) who are enrolled in the university medical plan can get a flu shot at no charge at any in-network preferred retail pharmacy. For details [click here](#).

Columbus campus benefits-eligible faculty and staff* can get a flu shot at limited on-campus locations while supplies last. [Log into LinkToHealth](#) and select the "Flu Vaccination" button to find an available appointment. Do not attend an appointment if you have any signs of illness. [Bring this completed consent form](#) and your ID to your appointment.

*Exclusively applies to Ohio State faculty and staff.

Update to Tuition Assistance Benefits

At this time, the maximum credit hour limit for faculty and staff tuition assistance which will remain at 10. The timeline for additional tuition assistance benefit changes in 2021 has been updated. Enrollment requirements for faculty and staff tuition assistance and for dual parents to receive dependent tuition assistance, as well as dependent eligibility verification, will be effective for summer 2021, as previously communicated. Changes to non-resident fees, one-time fee forgiveness and increased dollar maximums are being further evaluated for autumn 2021. [Read more »](#) [Contact »](#)

Say ‘Go Bucks!’ with Buckeye syrup

You can now buy officially branded, CFAES-rooted Ohio State Maple Syrup. The syrup, while from maples, is totally Buckeye:

- It comes from a sugar bush envisioned, started, and run by students in CFAES’ School of Environment and Natural Resources (working with SENR’s Kathy Smith and Gabe Karns.)
- The nearly 20-acre sugar bush is located at the Ohio State Mansfield campus, about 70 miles north of Columbus. It’s part of the campus’s EcoLab.
- The sales help benefit Ohio State students. The proceeds fund scholarships for students at the EcoLab.

[Read more](#) and [place an order](#).

Apply to be Ohio State's nominee for the Kellogg Community Engagement Scholarship Award

The Office of Outreach and Engagement is seeking applications from community engagement programs for the internal process to select Ohio State's nominee for the [2021 W.K. Kellogg Foundation Community Engagement Scholarship Award](#). The award, from the Association of Public and Land-grant Universities and the Engagement Scholarship Consortium, recognizes extraordinary community engagement initiatives. Applications are due December 11, 2020. Read more: <https://engage.osu.edu/kellogg-award-internal-selection-application>.

Take advantage of complimentary wellness webinars

Benefits-eligible faculty and staff can explore programs offered by the OSU Health Plan as a service of Your Plan for Health. Topics relate to healthy eating, active living, emotional well-being, and financial wellness. Upcoming webinars include *Preparing for Retirement: Ten Years Out* on Nov. 3, *Gluten Free Holiday Baking* on Nov. 10, *Bridging the Communication Gap Between Adults and Families* on Nov. 17, *Slow Cooker Meals and Tips* on Nov. 18 and more. [Register here](#) (click Educational Program).

USAC Wellness Series: Preventing Burnout

Please join the University Staff Advisory Committee on Nov. 12 at 12:30 p.m. as the Employee Assistance Program leads a 30-minute presentation on compassion fatigue and compassion satisfaction. Learn the differences between compassion satisfaction, compassion fatigue, secondary trauma, and burnout. [Read more »](#)

Report Phishing to Help Secure University Data

With COVID cases increasing across the country and the presidential election just a few days away, this is a peak time for email phishing attempts. On 10/29/2020, the university completed an essential step for securing university and personal data with the transition to Outlook + BuckeyePass for email. Even with this change, we must all remain vigilant because phishing is at an all-time high. Every day you play a critical role in securing the data of the university. If you see an email that looks suspicious, REPORT IT! Reporting phishing attempts is fast and easy; forward the suspicious email to report-phish@osu.edu. Our Enterprise Security team will analyze the email and respond with a report. There are many ways for you to learn more about protecting your data: Improve your knowledge of [phishing](#), learn how you can [protect your digital footprint](#), and earn points toward OSU gear on [C4U.OSU.EDU](#). Do your part for securing the university's data and report!

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